



PROCESS FOR ABANDONMENT OF PUBLIC RIGHT-OF-WAY

Pursuant to City of Phoenix Code, Article 5, Section 31-64 through Section 31-70, any person desiring to have any roadway or easement abandoned, shall make application with the Development Services Department, Central Log-In, 200 West Washington Street, 2nd floor, Phoenix, Arizona 85003. Contact the Abandonment Coordinator at (602) 256-3487 to determine the feasibility of abandonment.

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact the Development Services Department at (602) 262-7844 (voice) or (602) 534-5500 (TTY).

ABANDONMENT FEES

- ~ Abandonment, Any Commercial Street or Alley* *(per Appendix A.2 of City Code)*
- ~ Abandonment, Single-Family Residential *(per Appendix A.2 of City Code)*
- ~ Abandonment, Easement Within One Parcel of a Single Property Owner* *(per Appendix A.2 of City Code)*
- ~ Abandonment Appeal, To appeal the Hearing Officer's decision to City Council *(per Appendix A.2 of City Code)*
- ~ Extension – One-year time extension to complete stipulations *(per Appendix A.2 of City Code)*

COMPENSATION CHARGE

Phoenix City Code, Article 5, Section 31-64, mandates that the City be compensated for the value of abandoned right-of-ways; there is a violation of laws prohibiting gifting of public property to private individuals or entities.

- ~ Commercial *(per Appendix A.2 of City Code)*
- ~ Residential *(per Appendix A.2 of City Code)*

APPLICANT'S SUBMITTAL REQUIREMENTS

- ~ Completed abandonment application, sketch of area to be abandoned (8½ x 11), petition (if required) signed by all adjacent property owners, and a non-refundable fee. *(Checks to be made payable to the City of Phoenix).*

If proposed abandonment area is surrounded by vacant parcels, it is the applicant's responsibility to notify adjacent property owners of proposed abandonment by a certified letter.

ABANDONMENT PROCESS

- ~ City staff and customer meet to determine public hearing, fees and clarify the process.
- ~ Prepare exhibit of area to be abandoned and distribute to appropriate agencies/ departments.
- ~ Upon receiving comments, prepare Consolidated Report, copy is sent to applicant.
- ~ Schedule Hearing, post neighborhood notices and notify applicant.
- ~ Public Hearing is held for Formal Abandonment.
- ~ Upon approval of abandonment, applicant has one year to address all stipulations.
- ~ City Real Estate Department provides legal description of abandoned area, which prompts a request for Council action.
- ~ City Council will adopt or reject the abandonment request.
- ~ Maricopa County Records Adoption/ Resolution.
- ~ Once recorded, a copy of the Resolution granting abandonment is sent to applicant.

TIME SCHEDULE FOR ABANDONMENTS

- ~ Approximately 120 days from date of application to the Public Hearing